



## Staff Nurse Job Description

### Objectives

To reach out to women who are experiencing, or at-risk for an unplanned pregnancy with the mercy and compassion of Jesus Christ by offering emotional, spiritual, and practical support in both word and action, primarily through assisting with medical services under the direction of the Director of Health Services and Medical Director.

### Reports to:

Director of Health Services, or Center Director in Director of Health Services' absence.

### Qualifications:

1. Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Lord and Savior.
2. A regular attender/member in good standing of a local church.
3. Strong commitment and dedication to the sanctity of all human life.
4. Full agreement with and willingness to uphold the Statements of Faith & Principle and all policies of First Choice.
5. Dependable, stable and capable of following through on commitments.
6. Possess a sincere desire to reach out with the love of Jesus to abortion-vulnerable women and at-risk sexually active women.
7. Ability to respect confidentiality.
8. Proficiency in Microsoft Office applications and basic computer operations.
9. Completion of First Choice's volunteer training seminar and in-house peer counselor training.
10. For all who have experienced an abortion, completion of PACE and approval to serve clients by PACE Coordinator.
11. Hold a current Registered Nurse's license and be in good standing with the State Medical Board.
12. Current CPR/BLS certification.
13. Proof of most recent TB test, MMR and HBV vaccine.
14. Completion of NIFLA's Limited Obstetrical Ultrasound Training and supervision of at least 50 scans (provided by First Choice if needed).

### Responsibilities:

1. To provide ultrasound exams, STI screens and appropriate medical recommendations for each client in an atmosphere of warmth and compassion.
2. To provide accurate information and education on adoption, abortion, prenatal care and sexual health.
3. To follow all policies and procedures regarding ultrasound, STD screens, counseling, helpline, and office flow-through.
4. To offer counsel, material resources and referrals appropriate to a clients' situation.
5. To look for teachable moments with a client in order to share the love of Jesus and His plan of salvation.
6. To appropriately follow-up with clients according to the policies and guidelines of the Center.

7. In scans, identify all markers of a viable pregnancy (i.e. heartbeat, crown rump length and gestational sac).
8. In STI screens, provide intake procedures, sample collection and processing, appropriate counseling based on results, follow up and discharge procedures and state required STD reporting.

**Paperwork:**

1. To record all client contact in client files and eKyros software.
2. To keep current on statistics and information relating to ultrasound techniques, pregnancy, abortion, sexual health and adoption through in-services; magazines; journals; and newspaper articles.
3. To keep current on the information in the First Choice Women's Resource Centers referral book.

I have read and understood the responsibilities expected in the above job description.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_